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Early Learning Coalition of Manatee County, Inc.
Board of Directors Meeting
Of
December 15, 2021

The Early Learning Coalition of Manatee County, Inc. held a Board of Directors Meeting on December 15, 2021, at 11:00 am at 600 8th Avenue West, Palmetto, Florida.

Committee Members Present or Zoom

Mr. Adam Mohammadbhoy
Mr. James Disbro
Ms. Jennifer Passmore
Dr. Kristina DeWitt
Ms. Annette Larkin
Mr. Gary Scott
Dr. Michael Mackie
Mr. Doug Hall
Ms. Rachel Kendzior
Mr. Robert Bell
Dr. Rev. Robert Baker
Mr. Zack Kallis
Ms. Kathy Patreka
Ms. Chantel Porte
Ms. Marjani Jones
Mr. Tim Pye
Ms. Linda Guritz
Ms. Karen Carpenter
Ms. Carla McGill
Ms. Caroline Halfacre
Chief Michael Rampino
Dr. Robin Thompson
Mr. Bryan Rench

Committee Members Excused

Ms. Lupita Wells
Mr. Len Tabicman
Mr. Andrew Minor
Ms. Christina Riggio Garraffa
Dr. James Chatham

ELC Executive Staff Present

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Mr. Paul Sharff
Ms. Karen Holman
Mr. Darrell King
Ms. Hilarie King
Ms. Kerry Gaylord

These minutes summarize the discussion and action items of the Early Learning Coalition of Manatee County Executive Committee & Finance Committee meeting of December 15, 2021.

Welcome and Roll Call

Mr. Adam Mohammadbhoy, the Chair, called the meeting to order at 11:01 am.
Mr. Paul Sharff conducted a roll call and determined a quorum was present.

Citizen Comments

There were no citizen comments.

Finance Committee Report

Mr. Robert Bell, Finance Chair
Chief Financial Officer, Ms. Karen Holman

Ms. Holman recounted the Budget to Actual from July 1, 2021, to September 30, 2021, and the Statement of Activities from July 1, 2021, – September 30, 2021. Ms. Holman stated that the audit was finalized, and the coalition was waiting for authorization from the Department of Early Learning.

Chief Executive Officer Report

Chief Executive Officer, Mr. Paul Sharff
Chief Operations Officer, Mr. Darrell King

Mr. Sharff stated that the Federal Government is allocating additional funds for early education; at this time, Mr. Sharff did not have a dollar amount.
Mr. Sharff gave an update on Dr. Hanson's report. Mr. Sharff stated that she had interviewed every employee and all interviews went very well. Mr. Sharff informed the board that he would be emailing Dr. Hanson's report later today.
Mr. Sharff gave the board an update on the Laugh and Learn child abuse case. The coalition had a meeting with the provider's owner, selected board members, Bradenton PD Detectives that oversaw the case, and the provider's attorney. The coalition will not renew the provider's contract effective immediately.
Mr. Sharff stated that he is still working with the county to have local licensing.
Mr. King updated the board on Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA). Mr. Sharff stated that our coalition received approximately 5.4 million CRRSA dollars in supplemental child care grants for our providers and to promote Early Learning Programs. Every provider was paid out with a remaining $450,000 left for the School District to

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be paid after Christmas. Mr. Sharff credited our ELC employees for their challenging work and dedication to our providers.
Mr. King stated that the Selby Foundation awarded a $30,000 to the coalition. These funds will be used to equip an additional education bus for special needs and disabled children. Mr. King also stated that the new Dream Machine Bus would be attending Soar in 4 tonight for tours.
Mr. King stated that the Prayer Breakfast netted $150,000. This money will be used for First Responder scholarships and to support ELC and FCTCF programs.
Mr. King notified the committee that our coalition would be hosting the AELC meetings from December 8th through the 10th.
Mr. King stated that our 10th annual golf tournament on December 10th was successful and raised around $50,000 in profit.
Mr. Sharff stated that he is still working with Board Member Dr. Thompson to explore a children's museum in Manatee County.
Mr. Sharff informed the board that our coalition had once again won the Tampa Bay Business Journal Non-Profit of the Year in Education Award and he attended the ceremony on November 18, 2021.

Items for Approval Non-Consent Agenda

1) Approval of FY 21/22 Budget Revised

Upon motion duly made by Ms. Jennifer Passmore and seconded by Ms. Annette Larkin, the Board of Directors unanimously approved the FY 21/22 Budget.

2) Approval Audit Report year-end June 30, 2021

Upon motion duly made by Ms. Karen Carpenter and seconded by Ms. Rachel Kendzior, the Board of Directors unanimously approved the Audit Report year-end June 30, 2021

Approval of the Board of Directors Meeting Minutes of September 29, 2021

Upon motion duly made by Ms. Rachel Kendzior and seconded by Ms. Kathy Patreka, the Board of Directors unanimously approved the Board of Directors Meeting Minutes September 29, 2021.

Old Business
None

New Business
None

Public Comments
There were no public comments**.**

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Adjournment

There was no further business before the Board of Directors. The meeting adjourned at 11:36.

Minutes prepared by:

Hilarie King, Board Liaison

Minutes approved by:

DocuSigned by:
Adam Mohammadbhoy
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Adam Mohammadbhoy, Esq., Chair